



**You must sign the declaration below**

I agree that Nottinghamshire County Council will use the information I have provided to process my claim for free lunches and will contact other sources as allowed by law to verify my initial and ongoing entitlement. I also understand that the results of any free lunch eligibility check may also be used to assess my entitlement to other pupil benefits including free school milk and school transport assistance.

The information I have given is correct and I agree to tell Nottinghamshire County Council immediately if I stop receiving a qualifying benefit as detailed in the guidance notes. I understand that I may have to repay the cost of any meals my child receives from the date my benefit payment stopped if I do not notify Nottinghamshire County Council of a change to my benefit. I also agree to tell Nottinghamshire County Council immediately if I change address or if there are any other changes in my circumstances.

Please note that communications with Nottinghamshire County Council may be subject to monitoring and recording.

<b>Your signature</b>	<b>Date</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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<b>Your partner's signature</b>	<b>Date</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Please note your application cannot be processed without verification of your benefit eligibility

*For office use only*

<b>Telephone application</b>			<b>Date</b>			<input type="text"/>	<input type="text"/>	<input type="text"/>
FSM start date <input type="text"/>			FSM end date <input type="text"/>					
Date school notified <input type="text"/>			Signature _____					
Signature _____								
Child added to claim	Start date	No of days	Signature					

<p><b>Manual eligibility check details</b></p>  <p>Date</p> <p>Signature</p>
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<p><b>DCSF ECS</b></p> <p>Found at basic criteria:</p> <p>Found at extended criteria:</p> <p>Date</p> <p>Signature</p>
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You can return your application form by post to:

Grants and Benefits Team, Parent & Pupil Services, Children & Young People's Services, Meadow House, Littleworth, Mansfield, Notts. NG18 2TA or alternatively you can email to [parentpupil.north@nottscc.gov.uk](mailto:parentpupil.north@nottscc.gov.uk)

For further information and advice contact 0844 980 80 80